

A G E N D A
FINANCE COMMITTEE MEETING
Wednesday, April 18, 2012 – 5 p.m.
Burleigh Loveitt Auditorium

Committee Members:

Councilor Phil Gagnon, Chair
Councilor Matt Mattingly
Councilor Suzie Phillips

1. Approval of the minutes of March 6, 2012 meeting.
 - SEE ATTACHMENT 1.

2. Develop a cost estimate to do a landscape design, a Scope of Service for a Committee, and recommend membership on the committee for the “courtyard” area in front of the Municipal Center (referred by Town Council on November 15, 2011).
 - THE COMMITTEE WILL REVIEW A CONCEPT PLAN.

3. Review March financials.
 - REPORTS WILL BE DISTRIBUTED AT THE MEETING.

4. Agenda Items for Future Meetings (These items will remain on the agenda for tracking purposes):
 - a. Assess the revenue from planning and code fees (referred by Town Council on July 5, 2011).

NOTE: At the March 6, 2012 meeting, the Committee voted to postpone further action on this item until after **July 1, 2012.**

NOTE: The Committee has already reviewed and recommended a change to code fees but needs to review and recommend any changes to planning fees.

 - b. Report on overtime in Fire Department and Public Works Department.

NOTE: The Committee requested that this item remain on the agenda and that they receive periodic updates on overtime costs.

 - c. Review and determine the scope and funding for the project to determine the feasibility for construction of public safety site improvements at and near the Narragansett School with the intent being to separate bus and parent student drop-offs and to reduce pedestrian/vehicular conflict (referred by Town Council on February 7, 2012).

NOTE: At the March 6, 2012 meeting, the Committee voted to postpone further action on this item until a later date.

NOTE: This item was also referred to the CIP/Economic Development Committee for their review and development of plans for this project.

- d. Discuss breakdown of person property valuation and the BETE Exempt Valuation reimbursement amounts.

NOTE: At its March 6, 2012 meeting, the Committee requested that this item be placed on the agenda.

- e. Discuss grant opportunities with Kate Rand.

NOTE: At its March 6, 2012 meeting, the Committee requested that this item be placed on the agenda.

- f. Report on Fire Department payroll expenses for personnel, including salaried employees, responding to requests for mutual aid.

NOTE: At its March 6, 2012 meeting, the Committee requested information on this item.

- g. Review rescue fees and report back to the Town Council with any recommendation for adjustment to the fees (referred by Town Council on April 3, 2012).

5. Other business.

6. Schedule next meeting.

7. Adjournment.